If you are applying for Down Payment Assistance, please bring the following when submitting your application.
Most recent month's proof of income; paystubs, SSI or SSA Letter, Child support Etc.
Most recent 2 (two) Months Bank Statements for ALL accounts
Copy of Social Security Card for each household member
Copy of Current Photo ID for each household member over age 18
Most recent 2 (two) years W-2 for each household member over age 18
Most recent 2 (two) years Federal Tax Return (this must be SIGNED!!!)
Divorce Degree (If Applicable)
Copy of executed Real Estate Purchase Contract

### UINTAH BASIN ASSOCIATION OF GOVERNMENTS DOWN PAYMENT ASSISTANCE APPLICATION



We are an equal opportunity agency. Any accommodations including aux-iliary aids and services are available upon request to individuals with disabilities by calling 435-722-4518 at least 3days prior to your appoint-ment. Individuals with speech and/or hearing impairments may call the relay Utah by dialing 711, and/or Spanish relay Utah 1-888-346-3162 for assistance

Applicant must complete all sections for application to be considered complete.

Applicant Name(	s):						
Present Address:							
					City	State	Zip
Date of Birth:		Social Se	ecurity Nu	mber:			
Phone:		E	mail:				
Gross Annual HO	USEHOLD	Income:(this inclu	des anyone	over 18 liv	ing in the ho	ome)	
Number of perso	ns in hou	sehold:					
The following qu		for survey purposes PLEASE CIRCLE ONI				Applicant's Eli	gibility
Head of Househo	old is:	MALE	FEMA	ALE	PREFER	NOT TO AN	SWER
Ethnic Origin:	HISPANI	C/LATINO	NOT HIS	PANIC/ L	ATINO		
Race: Ame	rican Indi	an / Alaska Native		Asian	WI	nite	
Black	/ African	American	Native	Hawaiiaı	n / Other P	acific Island	er
Are any househo	ld membe	ers disabled?	YES		NO		
Are you a US Citiz	zen?	YES	NO				
ī	he followin	g questions pertain t	o the propo	sed PURC	HASING pro	perty.	
Address:							
	Det	ached Single Fam Idominium			City	State	Zip
Number of Bedro	oms in h	ome	_ Number	of Bathı	ooms in h	ome	
Purchase Price:							
		equested: \$					



Application
Assistance
Payment
Down
Sovernments
of G
Association
Basin,
Uintah

Lender Information:				
	Мо	ortgage Company		
	Loan Officer	<del></del>	Γelephone Number	<u>-</u>
Closing Information: _				
	Tit	le Company		
	Closing Agent	Т	elephone Number	
	Address	City	State	Zip
	Household In	<u>formation</u>		
To process this	application, please include in	formation for ALL memb	ers in the home.	
<u>N</u>	AME	SOCIAL SECURI	TY NUMBER	
				_
				_
				_
				_
				_
				=
	h Basin Association of Gover all terms and conditions of			
	nce. I understand that failure			
of false or misleading ir	nformation may result in reje ed to buy the above-mention	ction of this application.	I also understand	
Applicant Signature			Date	
Co-Applicant Signature			Date	
Intake Signature			Date	
Reviewer Signature			Date	



**Notary Public** 

# Uintah Basin Association of Governments Down Payment Assistance Application

### AFFIDAVIT OF CLOSING COST AND/OR DOWN PAYMENT ASSISTANCE

AFFIANT, being first duly sworn, states and represents that:

-Affiant is a low-income homebuyer, and has signed a Real Estate Purchase Contract to purchase the property located at: Address of home purchasing City State Zip DATED: Signature of Affiant (Homebuyer) Print Name of Affiant (Homebuyer) Present Address City State Zip SUBSCRIBED and sworn to before me on this day of , 20 STATE OF UTAH :SS COUNTY OF )

330 East 100 South Roosevelt, Utah 84066 (435) 722-4518



My Commission Expires

### **LETTER OF COMMITMENT**

Where	as has provided the following information:
	(Applicant)
<u> </u>	A completed Down Payment Assistance Application
2.	A copy of the executed Real Estate Purchase Contract for the purchase of a single-family residential property located within the Uintah Basin.
□ 3.	A copy of the applicant's last 2(two) years tax returns, 1(one) month of proof of income, 2(two) most recent months of bank statements, a copy of photo ID, and a copy of social security card.
☐ <sup>4</sup> ·	A signed and notarized Affidavit of Closing Cost and/or Down Payment Assistance.
applica acknown require the put of Gove specifi	hereas the Uintah Basin Association of Governments (UBAOG) has reviewed the ation and found it to meet all program requirements, the Applicant hereby wledges application for a loan/grant of \$ and agrees to adhere to the ements and procedures specified in this letter. Signature of the closing documents for rchase including a Trust Deed and Trust Deed Note showing Uintah Basin Association ernments, will constitute the Applicant's acceptance of the loan/grant on the terms ed in this letter of commitment.
	t to the Applicant's following all procedures described in this Letter of Commitment
and fu and Tr	filling all requirements described herein, and upon the execution of the Trust Deed ust Deed Note, and obtaining the execution of the loan/grant of \$ to the igned applicant, and acknowledges that said property is located at:
Addre	Sis City State Zip
*THIS	COMMITMENT LETTER SHALL TERMINATE 45 (FORTY-FIVE) DAYS FROM THE DATE OF THIS LETTER*



### **REQUIREMENTS**

- 1. Applicant shall have a period of 45 (forty-five) days from the date of the Letter of Commitment to close on the property. USDA/RD, FHA, VA or other conventional first mortgage financing shall be allowed. There shall be NO seller financing.
- After receiving this Letter of Commitment, and before any funds can be released, the Applicant shall provide to the Uintah Basin Association of Governments the following:
  - a. Signed, original Letter of Commitment
  - b. Copy of Preliminary Title Report covering the purchasing property
  - c. Letter indicating preliminary credit approval from the lender and amount of appraisal on property to be purchased.
  - d. Executed Lender's Affidavit
- 3. After receipt of the above-listed documents, our office will require 7-10 (seven-ten) days before funds can be issued.
- 4. The \$\_\_\_\_\_ loan/grant provided by the UBAOG to the Applicant may be used by the Applicant for Down Payment and/or Closing Costs.
- 5. The \$\_\_\_\_\_ loan/grant funds provided by the UBAOG shall be repaid by the Applicant in full, if the applicant sells, exchanges, transfers title or ceases using the purchased as their primary residence.
- 6. The \$\_\_\_\_\_ loan/grant shall be disbursed at time of closing and duly recorded on the Closing Settlement Statement. These funds shall only be disbursed after the Trust Deed, Trust Deed Note, and Truth in Lending are executed and notarized.
- 7. The residence to be purchased MUST be a single-family detached home or single-family attached home located within Duchesne, Uintah or Daggett County, verified and approved by the UBAOG.
- 8. The Applicant must occupy the purchasing property as their primary personal residence.
- 9. No member of the Board of Directors, or any staff member of the UBAOG, shall have any interest in the transaction with the Applicant.



### **SIGNATURES**

UINTAH BASIN ASSOCIATION OF GOVERNMENT	TS:		
UBAOG Intake Signature	_	Date	
UBAOG Reviewer Signature	_	Date	
APPLICANT(S):			
Applicant Signature	_	 Date	
Co-Applicant Signature	_	Date	
PURCHASING PROPERTY:			
Address	City	State	Zip
SUBSCRIBED and sworn to before me on this	day of	, 2	0
STATE OF UTAH )			
COUNTY OF)			
Notary Public		Лу Commission E	xpires

Uintah Basin Association of Governments Down Payment Assistance Application



### UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION

The loan for Down Payment Assistance is being provided by the Uintah Basin Association of Governments (UBAOG).

Federal funds from the Community Development Block Grant is the funding source for these funds.

Property being purchased:		
	Address	
City	State	Zip

- 1. The purchase of the above single-family dwelling is a voluntary purchase.
- 2. The sale/purchase price has been mutually agreed to by both seller and buyer.
- 3. The above property is to be used as a single-family dwelling as purchasers' primary residence.

By signing below, buyer agrees to the above statement.


Applicant Signature

Co-Ar	pplicant	t Signature	

**BUYER:** 

Date

\_\_\_\_\_ Date



Date

# Uintah Basin Association of Governments Down Payment Assistance Application

### **URA VOLUNTARY SALES NOTICE**

Federal funds in the form of Down Payment and/or Closing Cost Assista may be used in the purchase of your property, we are required to disclosinformation by the US Department of Housing and Urban Development with the Uniform Relocation Assistance and Real Property Acquisition Famended (URA), Section 24.10(b)(2):  1. The proposed sale is voluntary. In the event negotiations fail to a agreement, the property will not be acquired by either voluntary eminent domain.  2. The fair market value of the property is estimated to be \$ However, since the transaction is voluntary, current, or future not result in a different price that may be the same, higher, or lower In accordance with the Uniform Relocation Assistance and Real Propert Act (URA), owner-occupants who move because of a voluntary acquisit for relocation assistance. However, tenant-occupants displaced becaus acquisition may be entitled to URA relocation assistance and must be in soon as feasible.  Any title deficiencies, liens, or encumbrances on the property must be colosing. Generally, this is a cost that is a borne by the Seller(s) of the pro-	nce to the Buyer(s) ose the following other (HUD) in accordance or olicies Act as result in an
Dear Owner(s)/Seller(s)  The property referenced above that you own is being considered for pure Federal funds in the form of Down Payment and/or Closing Cost Assistat may be used in the purchase of your property, we are required to disclosinformation by the US Department of Housing and Urban Development with the Uniform Relocation Assistance and Real Property Acquisition Famended (URA), Section 24.10(b)(2):  1. The proposed sale is voluntary. In the event negotiations fail to a agreement, the property will not be acquired by either voluntary eminent domain.  2. The fair market value of the property is estimated to be \$ However, since the transaction is voluntary, current, or future not result in a different price that may be the same, higher, or lower In accordance with the Uniform Relocation Assistance and Real Propert Act (URA), owner-occupants who move because of a voluntary acquisit for relocation assistance. However, tenant-occupants displaced becaus acquisition may be entitled to URA relocation assistance and must be in soon as feasible.  Any title deficiencies, liens, or encumbrances on the property must be closing. Generally, this is a cost that is a borne by the Seller(s) of the property in the p	nce to the Buyer(s) ose the following other (HUD) in accordance or olicies Act as result in an
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closing. Generally, this is a cost that is a borne by the Seller(s) of the pro	egotiations may than this amount. Ty Acquisition Policies ion are not eligible e of a voluntary aformed in writing as
payment of these costs may be negotiated between the Buyer(s) and S funds can be used to pay these costs.	operty; however,
Should you have any questions, please feel free to contact the UBAOG at (435)722.4518  *THIS FORM MUST SUPPLY ORIGINAL SIGNATURES FROM AL	
Buyer Signature, Date  Buyer Signature, Date	
Seller Signature, Date  Seller Signature, Date  330 East 100 South Roosevelt, Utah 84066 (435) 722-45	

Chintah BASIN ASSOCIATION OF GOVERNMENTS

### PRELIMINARY CREDIT APPROVAL

To:	Uintah Basin Associatio 330 South 100 East	n of Governmen	ts			
	Roosevelt, UT				Date	
	84066					
Re:						
	Buyer's Nar	ne				
	above-named individual ( hase a home located at:	buyer(s)) has red	ceived a prelim	inary credit	approval t	o
Add	ress		City		State	Zip
The	appraised amount of this	home is: \$				
	current household annua		above referer	iced buyer(	s), has beei	n verified
	preliminary credit approving of the lending intuition	•	on the buyer n	neeting all r	equiremen	ts for
The	anticipated closing date is	5:				
Nam	ne of Lending Institution					
Lend	ding Officer – Print					
Lend	ding Officer – Signature					
Add	ress	City	State	Zip		
Tele	phone					
Ema	il					



### **LENDER AFFIDAVIT**

THE UNDERSIGNED OFFICER, BEING FIRST DULY SWORN, DEPOSES AND SAYS THAT:

1.	•	represents the Lei sition) for the purc	•		•	urchase loan
Addr	ess		Ci	ity	State	Zip
2.	executed betwe respect to the lo	d has read the Dow en Uintah Basin As: an/grant being mad ociated with the ab	sociation of C de to help fin	overnme ance the	nts and the down paym	Buyer(s), with
Name	of Lending Instituti	on				
Lendir	ng Officer Name and	l Title – Print				
 Lendir	ng Officer – Signatuı	re				
 Addre	SS	City	State	Zip		
Teleph	none	Email				
On th		, 20 , who being firs				ited the above
	ment and that saiding institution, and	d person was autho that said instrumer	orized to mak	e the rep	resentation	by the above
SUBS	CRIBED and sworr	n to before me on t	hisda	y of		_, 20
STATE	E OF UTAH	) :ss				
COUN	ITY OF	)				
 Notar	y Public			My	/ Commissio	on Expires



### **AFFIDAVIT OF NON-EMPLOYED STATUS**

Date

\*TO BE COMPLETED BY FAMILY MEMBERS 18 YEARS AND OLDER NOT RECEIVING ANY INCOME\*

Applicant N	ame	-		
Address		City	State	Zip
In conn	ection with your review of my applic confirr <u>Mark 1 (one) box ar</u>	n that:		ssistance, I
	I am not currently employed in any			
•	I have NO intention of becoming en		_	
•	I am not under any affirmative oblig	gation to obtai	n employment.	
•	I do not receive unemployment cor Because of my non-employed statu	•	any other benefits.	
	I am not currently employed in any I DO intend to be employed in the I Based upon my education backgrou and career training, I anticipate ear 12 months. I anticipate starting emperaining \$ per hour, wo In support of this estimate, I have s	next 12 months und, prior emp ning \$ ployment as a rking	loyment experience, _ over the next	
	Previous year's tax return Previous job and salary his Other supporting docume	-		
eligibility f misreprese subject me	nd that this affidavit is made as part or qualification in said affordable-ho entation herein will be considered a r e to penalties, including possible reca alties of perjury, I certify that the ab	using prograr material bread apture of fina	ns and that any ch of the agreemen ncial assistance.	ts made and
Printed Nar	ne	Signatur	e	
	330 East 100 South Roosevel	t. Utah 84066	(435) 722-4518	

ASSOCIATION OF GOVERNMENTS

Date					
Applicant Na	me				
Property Add	ress		City	State	Zip
Year of Home					
•	_	_	given the client the pa (Keep record of this	•	
Your Family fr  I have con chipping, flaki will be tested	npleted ing, pe	ad in Your Home". I a visual inspection eling, or chalking perpresence of lead	•	receipt) nd cracking, areas. These areas	
Your Family fr  I have con chipping, flaki will be tested	npleted ing, pe	ad in Your Home". I a visual inspection eling, or chalking perpresence of lead	(Keep record of this on of the home and find the paint in the following by a certified LBP con	areas. These areas	
Your Family fr  I have con chipping, flaki will be tested If lead is found	npleted ing, pe	ad in Your Home".  I a visual inspection eling, or chalking peresence of lead lirs will be made by	(Keep record of this n of the home and fin paint in the following by a certified LBP con an LBP contractor.	areas. These areas	
Your Family fr  I have con chipping, flaki will be tested If lead is found Bedroom #1 Living Room	npleteding, perfor the	ad in Your Home".  I a visual inspection eling, or chalking peresence of lead lirs will be made by Bedroom #2	(Keep record of this on of the home and fin paint in the following by a certified LBP con on LBP contractor.  Bedroom #3	areceipt)  and cracking, areas. These areas antractor/Inspector.  Bathroom	
Your Family fr  I have con chipping, flaki will be tested If lead is found Bedroom #1 Living Room	npletecting, perfor the d, repa	ad in Your Home".  I a visual inspection eling, or chalking perpesence of lead lirs will be made by Bedroom #2 Hallway  Hallway  Hease describe)	(Keep record of this on of the home and fin paint in the following by a certified LBP con on LBP contractor.  Bedroom #3  Kitchen	s receipt)  nd cracking, areas. These areas ntractor/Inspector.  Bathroom	

